DATE:

* **REQUESTS MUST INCLUDE THE FOLLOWING:**

LETTER OR AA FORM

COMPANY COMMANDER ENDORSEMENT (**IF APPLICABLE**)

COMMANDING OFFICER ENDORSEMENT

CO’S ENDORSEMENT MUST EXPLAIN SUITABILITY FOR SEPARATION IN JAPAN. REQUESTOR EOS, LOCATION OF FAMILY MEMBERS AND MEMBER’S STATUS UPON SEPARATION (GS, CONTRACTOR EMPLOYEE OR DEPENDENT OF A LOCAL NATIONAL)

* **ENCLOSURES**

AFFIDAVIT FOR AUTOMOBILE (**IF APPLICABLE**)

TBIR

STATEMENT OF PERSONAL HISTORY

BACKGROUND CHECK (PMO)

PASSPORT PHOTO FROM THE MEMBER AND DEPENDENTS

JUSTIFICATION FOR SEPARATION ON ISLAND

MISC ENCLOSURES

FILE CHECK WORKSHEET

* **REFERENCES**
  + III MEF/ MCIPAC-MCBBO 1900.1

**THIS PACKAGE HAS MET ALL CRITERIA ON THE CHECK LIST**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

S-1 Signature